On behalf of [*insert name of Kirk Session*], I offer to grant to you a personal licence to occupy the house situated at [ *insert address*] and that on the following terms and conditions:-

l. Your occupation will commence as at [*insert start date*] and

2. The Standard Conditions of the Church of Scotland for occupation of manses under the Homes for Ukraine sponsorship scheme, a copy of which is attached, shall apply to your occupation of the house.

Yours sincerely

………………………………….

Session Clerk

Date: ..........................2022

I accept this offer to grant me a licence to occupy the house situated at [*insert address* ].

I acknowledge receipt of a copy of the Standard Conditions.

Yours sincerely

**STANDARD CONDITIONS OF THE CHURCH OF SCOTLAND FOR OCCUPATION OF MANSES UNDER THE HOMES FOR UKRAINE SPONSORSHIP SCHEME REFERRED TO IN THE FOREGOING OFFER**

In these Standard Conditions the property to be occupied shall be referred to throughout as “the house” and the Kirk Session shall be referred to as “the Congregation”.

l. Your occupation will be as temporary, emergency accommodation only and no rent will be payable. The Congregation will meet the cost of electricity and fuel bills, and for making payment of any Council Tax payable for the house, for the period of your occupation or for a period of six months, whichever is the shorter. The Congregation shall be entitled at any time after the expiry of a period of six months from your taking occupation to require that you will enter into arrangements with the various authorities supplying services including electricity and fuel so that you will be liable in direct payment to such authorities for the cost of such services and for payment of Council Tax (if applicable).

2. Your occupation of the house will continue for an initial period of six months and will continue after that until terminated by either the Congregation or you giving to the other not less than one month’s written notice, which notice can be given at any time. In the event of your being in breach of any of the obligations or conditions contained in this offer, the Congregation will have the right to terminate your occupation forthwith by giving you written notice to that effect.

3. The Congregation will maintain the house in wind and water-tight condition. You will not be entitled to make any alterations to the house either internally or externally in any way.

4. You will keep the house continuously occupied, clean and properly heated and aired.

5. You will be entitled to use and occupy the house only as a private dwellinghouse for you and your immediate family and you will not be entitled to grant the use or occupation of the house in whole or in part to any other person. You shall not use the house for any purpose or in any way which in the opinion of the Congregation constitutes a nuisance.

6. You will keep the garden and other ground surrounding the house in a neat and tidy condition.

7. The Congregation shall be entitled, through a named representative and after giving reasonable prior notice, to inspect the house from time to time both internally and externally and to have carried out such alterations, redecoration and additions as may be deemed necessary.

8. You shall indemnify the Congregation against all loss, injury, damage and claims made against them which would not have arisen but for your occupation of the house and for any damage caused by you to the house during your occupation of it.