



INFORMATION FOR POTENTIAL NEW MEMBERS IN 2024

NAME OF STANDING COMMITTEE/AGENCY: Audit Committee	
CONVENER/CHAIR:	Ken Baldwin
VICE-CONVENER(S):	N/A
SECRETARY:	N/A
REMIT: The General Assembly has established the Audit Committee to advise and assist the Trustees in the oversight of financial reporting, systems of internal control and processes related to these systems. The full remit of the committee can be found on the Church website Audit Committee The Church of Scotland .	
SKILLS AND EXPERIENCE SOUGHT AT THIS TIME: There are currently no vacancies, however, the Committee would normally seek someone with recent governance experience, ideally with some financial knowledge.	
EXPECTATIONS OF MEMBERS: <ul style="list-style-type: none">• Those members appointed by the General Assembly, through the Nomination Committee, shall be independent of the Unincorporated Entities and at least one of whom shall have recent and relevant financial experience.• Ability to meet online, via Microsoft Teams video-conference, as well as attend committee meetings in person, if held.• Diligence in reading papers along with the ability to access papers online.	



MEMBERSHIP AND ANTICIPATED VACANCIES:

NB: a completed Nomination Form must be submitted by all proposed nominees including anyone wishing to be put forward for proposed re-appointment

The Audit Committee shall comprise the following:

1. A Convener, who shall not be an Assembly Trustee, and three members appointed by the General Assembly through the Nomination Committee, all of whom shall be independent of the Unincorporated Entities and at least one of whom shall have recent and relevant financial experience.
2. Two members appointed by the Assembly Trustees, with a right to vote.
3. The quorum shall be three voting members, at least one of whom is an Assembly Trustee member.
4. The Chief Officer and the General Treasurer shall attend without a right to vote or make a motion.
5. Other officials, as required by the Committee, to be in attendance from time to time without a right to vote or make a motion.
6. Representatives of the External and Internal Auditors, who shall be entitled to attend all meetings but without a right to vote or make a motion.

This year the Committee is not anticipating any vacancies but would welcome applications, which will be considered should a vacancy arise.

FREQUENCY, TIMING AND VENUE OF MEETINGS:

include mention of any particular day(s) of the week when meetings would fall and whether meetings will be attended online and/or in person

Meetings are held four times a year, subject to change. Meeting dates are agreed in advance by members of the committee and are likely to take place in September, November, February and April.

DETAILS OF SUB-COMMITTEES/GROUPS:

include frequency, timings, venue and any particular day(s) of the week when meetings would fall

There are no sub-groups of the Audit Committee.

FURTHER DETAILS:

Include any useful web links

For further details see the Audit Committee page on the Church of Scotland website: [Audit Committee | The Church of Scotland](#)