



INFORMATION FOR POTENTIAL NEW MEMBERS

NAME OF STANDING COMMITTEE/AGENCY:	
Assembly Business Committee	
REMIT:	
Full Remit is contained in the GA2019 Reports and in summary includes:	
Making all the necessary arrangements and ordering the business for the General Assembly and Commissions of Assembly.	
Having oversight of and keeping under review the functions, the membership, the processes and procedures of the General Assembly, and monitoring the implementation of General Assembly decisions.	
Responsibility for maintenance of the Assembly Hall and the Moderator’s residence.	
Responsibility for arrangements regarding the letting out of the Hall when not required by the Church.	
Oversight of Presbytery Restructuring, and communication, in relation to GA, with Presbyteries.	
CONVENER:	Rev Donald McCorkindale
VICE-CONVENER(S):	Mrs Susan Pym
SECRETARY:	The Principal Clerk
MEMBERSHIP:	
8 members appointed by the General Assembly 2 members nominated by Legal Questions Committee Ex officio: Moderator, Moderator Designate, Principal Clerk, Depute Clerk, Procurator, Solicitor, General Treasurer	
FREQUENCY, TIMING AND VENUE OF MEETINGS: include mention of any particular day(s) of the week when meetings would fall	
The Committee previously met at 121 George Street, Edinburgh in June, August, September, November, December, January, March and April. Meetings normally last half a day. Dates are usually fixed at the June meeting. During CoVID restrictions the Committee met monthly via MS TEAMS in the lead to GA2020 and as required. Main ABC meetings have tended to be on Wednesdays.	



DETAILS OF SUB-COMMITTEES/GROUPS:

include frequency, timings, venue and any particular day(s) of the week when meetings would fall

- Property, with remit to give detailed attention to the Moderator’s residence and to Assembly Hall matters including the letting of the Hall.
- Assembly Arrangements, with remit to discuss practical issues around the General Assembly.
- Presbytery Development - oversight of Presbytery Restructuring and liaison with Assembly Trustees and others in Presbytery Reform.
- Role of Moderator Review group - supporting and developing the role of the Moderator.

EXPECTATIONS OF MEMBERS:

Diligence in reading papers and attending meetings; time commitment of approximately 8 days a year with some additional demands if serving on a sub-group, and around the time of the General Assembly.

SKILLS AND EXPERIENCE SOUGHT AT THIS TIME:

Knowledge of the General Assembly and its procedures; a capacity for innovative and imaginative thinking; property management or buildings experience; knowledge and experience of event management; a working knowledge of Presbytery practice and procedure.

Knowledge and experience of IT and conference management to continue with the development of the digital side of the General Assembly.

Knowledge and experience of financial and business planning would be of particular use with regard to the ongoing management and commercial use of the Assembly Hall.

FURTHER DETAILS:

Include any useful web links

ABC page on the Church web: <https://www.churchofscotland.org.uk/about-us/councils-committees-and-departments/committees/assembly-business-committee>

GA publications site: <https://ga.churchofscotland.org.uk> (was not utilised for the shorter 2020 Assembly)

www.churchofscotland.org.uk/ga - link to main GA pages on Church Website.