



**THE CHURCH OF SCOTLAND
MINISTRIES COUNCIL
JOB DESCRIPTION**

Title of Post:	Children, Youth and Family Worker – Edinburgh St Margaret’s
Responsible to:	This is a Ministries Council Appointment but you will be responsible to the Parish Minister and Session, St Margaret’s Parish Church, Edinburgh in the first instance
Date:	May 2019
Main Purpose of post:	To work collaboratively with the Minister, Session and Congregation to build upon and develop ministry to and with children, youth and families. This will include taking responsibility for planning specific activities and events and initiating innovative ways of connecting with children, youth and families.

In St Margaret’s we believe the way forward for our congregation includes putting a high value on involving and welcoming children and young people into our community and finding new and innovative forms of worship and ministry relevant to 21st century life.

We are looking for a new Children, Youth and Family Worker to join us in helping to deliver these objectives, building on the foundations established by our previous Worker over the last 2.5 years.

The successful applicant will have the option of a support group, made up of members of the congregation, to provide assistance and advice in taking forward his/her duties.

MAIN DUTIES

- Become an integral part of St Margaret’s Team Ministry under the overall leadership of the Minister, sharing in the spiritual and pastoral care of our children, youth and families.
- Lead and develop further our monthly Messy Church event.
- Lead and develop further The Well, our group for teenagers.
- Develop with the Minister a dynamic chaplaincy to local Primary School pupils, staff and families.
- Seek opportunities to connect with the youth ministry at other congregations and local youth groups, including our neighbours at Willowbrae and Meadowbank Churches and the Ripple Project (<http://rippleproject.co.uk>).
- Work together with the relevant family grouping to help design and deliver at least two congregational family events each year.
- Liaise with the Good News Team (Sunday School) teachers to ensure a joined-up approach in our ministry to children and young people.

- Implement any other initiatives the post holder identifies in agreement with the Minister.
- Be the Link Member of the Ministry Team for Uniformed Organisations.
- Communicate to the Kirk Session, information and vision for the work at least half yearly.
- Play an active and full part in the annual Team Report submission to Presbytery.
- Contribute fully to the Ministries Council appraisal process.
- Undertake such other duties as may be required from time to time by the Minister. This may include occasionally contributing to all age worship on Sunday mornings.

Person Specification: Children, Youth and Family Worker

	Essential	Desirable
Skills, abilities and knowledge		
Ability to relate to and communicate effectively with people of all ages, including those who may have little or no church connection.	✓	
Experience in working with children and youth and their extended families with the ability to identify, plan and implement relevant activities.	✓	
Knowledge and understanding of the dynamics of family life and the particular issues facing families today.	✓	
Ability to demonstrate good practice in recruiting, working with and motivating volunteers.	✓	
Excellent planning skills with the ability to prioritise work and workload	✓	
Experience in planning and conducting worship for younger people and for all age worship.		✓
Expertise in using Social Media to communicate with younger people.		✓
Experience of working in a school environment with experience in planning and delivering suitable material.		✓
Personal Qualities		
Committed Christian with a live Church connection which is a Genuine Occupational Requirement in terms of the Equality Act 2010.	✓	
Open to learning about new and different ways of working with young people.	✓	
Enjoys working on own initiative.	✓	
Proven ability to work collaboratively with		

colleagues and contribute to effective team working	✓	
Flexible and adaptable.	✓	
Has a passion to engage young people with the message and practice of the Gospel using their experiences, concerns and interests to inform and to shape relevant activities/events.	✓	
Educational requirements		
Qualified to degree level or similar or accredited training in Youth Work or other relevant discipline and/or can demonstrate significant, relevant and recent experience in the area of Youth Work.	✓	
On-going commitment to continuing professional development including willingness to work towards qualification and accredited training.	✓	
Accredited training in theological studies.		✓

Terms and Conditions:

- The salary scale will be £25,122 - £28,400 per annum pro rata. The successful candidate will be placed on point 1 of the scale rising by annual increments to point 5 of the scale
- Whilst normal hours of work will be 18.75 hours per week as agreed locally, the nature of the work calls for a degree of flexibility, thus hours of work which are as agreed by the Line Manager may vary from day to day. The working pattern will involve daytime, evening and weekend work.
- The post is based at Edinburgh St Margaret's.
- There are 5 weeks annual paid leave in each full holiday year which runs from 1 January to 31 December. Entitlement is based on full weeks worked. There are also 9 statutory holidays.
- Agreed expenses and travel expenses by public transport or by use of own car at rates as agreed by Ministries Council and reviewed annually, will be paid. Car mileage will be paid by the Employer in the first instance and re-claimed from the congregation on a quarterly basis.
- Membership of Disclosure Scotland PVG Scheme for work with children and protected adults will be required for this post.

Informal enquiries can be made to Ginny Gardner (current line manager)

ginny.gardner@blueyonder.co.uk

Closing Date - 12 noon on Tuesday, 9th July 2019