



INFORMATION FOR POTENTIAL NEW MEMBERS

NAME OF STANDING COMMITTEE/AGENCY:	
Nomination Committee	
REMIT:	
<p>The Nomination Committee is tasked with identifying members, elders, deacons, and ministers with particular skills and experience for serving on an agency of the Church. Their remit is:</p> <ul style="list-style-type: none"> To bring before the General Assembly names of persons to serve on the Councils and Standing Committees of the General Assembly. To comment on recommendations for appointment of Assembly Trustees: The Assembly Trustees shall identify the requisite and desirable experience and skills to fill any Trustee vacancy. The Trustees shall advertise the vacancy and shortlist for interview. Interviews will be conducted by a panel of the Trustees. The panel shall report to the Trustees, who shall consult with the Nomination Committee as to any comments which the Committee wish to make on the panel’s recommendations for appointment. Any appointment shall be made by the Trustees, subject to approval by the General Assembly. To satisfy itself that an open and transparent process has been followed in identifying the Convener or Vice Convener so suggested by the relevant Council of Committee. <p>As set out in Reg 1 2013 Nomination of the Moderator of the General Assembly (as amended 2020), from 2020 onwards, nominations will be received by the Nomination Committee for the Committee to Nominate the Moderator. The list of Standing Committees for which the Nomination Committee considers membership of is provided on the Nomination Committee webpage.</p>	
CONVENER:	Julie Rennick
VICE-CONVENER:	Bill Wishart
SECRETARY:	Dave Kendall
MEMBERSHIP:	
NB: a completed Nomination Form must be submitted by anyone wishing to be put forward for proposed re-appointment	
Convener, Vice-Convener and 24 members appointed by the General Assembly.	
Notwithstanding SO 118, no member of the Committee, having served a term of 4 years, shall be eligible for re-election until after a period of 4 years, except for special cause shown. The Convener and Vice-Convener shall serve for a 3 year term.	
FREQUENCY, TIMING AND VENUE OF MEETINGS:	
include mention of any particular day(s) of the week when meetings would fall	
The Nomination Committee usually meets twice a year at the Church Offices, 121 George Street, Edinburgh. Other meetings may be called if required. It is anticipated that, for the foreseeable future, meetings will be held by video-conference.	
The meeting in August is to discuss and agree the nominations process and is a half-day meeting.	
The second meeting is mid-January, over two days, at which the Committee considers all nominations received and agrees the names to be included in the report submitted to the General Assembly for approval.	



DETAILS OF SUB-COMMITTEES/GROUPS:

include frequency, timings, venue and any particular day(s) of the week when meetings would fall

There are no sub-groups of the Nomination Committee. However, it is possible that members of the Committee may occasionally be called upon to sit on interview panels.

There are also processes in place for filling vacancies which will require consultation with the Convener of the Nomination Committee:

MEMBERS

Replacement

When a Minister, Elder, or Member of any Standing or Special Committee is unable to accept the appointment, or where from any cause vacancies occur in Committees during the year, that Committee, after consultation with the Convener of the Nomination Committee, may appoint a Member to take the place of the Member whose retirement has caused the vacancy. All such appointments, if for a longer period than one year, shall be reported for confirmation through the Nomination Committee to the General Assembly.

CONVENERS AND VICE-CONVENERS

Replacement

In the event of the death, resignation, consistent non-attendance or supervening incapacity of the Convener or Vice-Convener of any Council or Committee, the body concerned, after consultation with the Convener of the Nomination Committee, may appoint an Interim Convener or Interim Vice-Convener, as the case may be. Such appointment shall be reported by the Committee to the General Assembly and the Assembly shall make such order as the situation may require.

NOMINATION COMMITTEE

Nomination of Conveners

When the Convener or Vice-Convener of a Committee or Council is completing his or her term of office the Council or Committee shall be invited by the Convener of the Nomination Committee to suggest the name of one who may be appointed in succession. The Nomination Committee shall satisfy itself that an open and transparent process has been followed in identifying the Convener or Vice-Convener so suggested.

EXPECTATIONS OF MEMBERS:

- Knowledge of the diversity of the Church across Scotland, seeking to maintain age and gender balance as well as a fair geographical representation on the Standing Committees of the Church
- Willingness to work with others with an open mind to make recommendations for membership
- To develop knowledge and understanding of the remit and constitution of the relevant Standing Committees and the Church structures which they are part of
- Ability to meet online, via Microsoft Teams video-conference, as well as attend Committee meetings in person, if held
- Diligence in reading a high volume of papers along with the ability to access papers online

SKILLS AND EXPERIENCE SOUGHT AT THIS TIME:

This is a large Committee and therefore has a number of vacancies to fill each year. Members are sought who are able to access papers online and who are comfortable in participating in a meeting which is offered via video-conference.

FURTHER DETAILS:

Please see further details of the Nomination Committee on the Church of Scotland website: [Nomination Committee | The Church of Scotland](#)