

Edinburgh: Slateford Longstone Church of Scotland

Pastoral Assistant.

JOB DESCRIPTION

The congregation of Slateford Longstone Church are seeking to appoint a part-time pastoral assistant to work with the minister and the Tappers Missional Community Team Leader in expanding its mission to the digitally excluded elderly in partnership with the Tap-Into-IT Charity.

Responsible to: the Kirk Session of Slateford Longstone Church.

The post is advertised for 12 hours per week

MAIN DUTIES of the post.

Missional Pastoral Care

- To research and seek out the many left behind by the digital revolution and to build pastoral and missional connections among them.
- To positively present the strengths of virtual support provided by Tap Into It, and the Tappers Missional Community by encouraging the joining of a Get Connected or Get Started Group.
- To work alongside and in support of the other church missional communities and to join a Leadership Huddle for ongoing support
- To work with the rhythms and patterns of the Tappers Missional Community, viz a weekly small group (10 weeks long), monthly larger Gathering in common space, and 6 monthly Learning Community.
- To work alongside and in support of the minister
- To live in harmony with the values and vision of the church

Pastoral Assistant Skills, abilities and knowledge	essential	desirable
A practicing Christian who is actively involved in a church. (Genuine Occupational Requirement in terms of the Equality Act 2010)	*	
COMPASSION (character) is a key aspect of pastoral care and the successful applicant will demonstrate an ability to listen to the stories people tell with compassion and empathy	*	

COMMUNICATION SKILLS (competency) is a key aspect of belonging to and collaborating with a Team of people. Experience in some form of pastoral capacity.	*	
CONFIDENTIALITY (character) is an essential aspect of building trust and creating a safe space for therapeutic conversations.	*	
COLLABORATIVE SKILLS (competency) The successful applicant will demonstrate a willingness to work with a Team towards a common goal as outlined in the Job Description	*	
The successful applicant will be an employee of Slateford Longstone Church but not necessarily expected to be a member of that church and will be subject to a satisfactory PVG check.	*	

Key elements of the position.

- There will be a six-month mutual assessment period.
- The salary for 12-hour post at £14 per hour or £168 per week
- Confidentiality and a satisfactory PVG check is essential.
- The nature of the work calls for a degree of flexibility, thus hours of work, which are as agreed with the line manager, may vary from day to day.
- There are 5 weeks annual paid leave pro rata in each full holiday year which runs from 1 January to 31 December. Terms and conditions are as standard.

If you would like further information about this post, please contact email Sam Torrens on 07808664194 or email storrens@churchofscotland.org.uk

Application by CV to the above email address, closing date 30th April 2025