**INFORMATION FOR POTENTIAL NEW MEMBERS IN 2027**

**NAME OF STANDING COMMITTEE/AGENCY:**
Nomination Committee

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| **CONVENER/CHAIR:** | Rev Bryan Kerr |
| **VICE-CONVENER(S):** | Rev Jillian Storrie |
| **SECRETARY/STAFF:** | Rev Dr Victoria Linford |

**REMIT:**

• To identify Ministers, Deacons, Elders and Members of the Church of Scotland with particular skills and experience for serving on the Standing Committees of the General Assembly.
• To work with the Standing Committees to ensure an open and transparent process for identifying the Convener or Vice Convener as suggested by the relevant Standing Committee.
• In the case of some Committees, Groups or other bodies, where the Nomination Committee does not itself select nominees, to assist with the appointment process in another way.

The list of Standing Committees for which the Nomination Committee considers membership is provided on the Nomination Committee webpage.

**SKILLS AND EXPERIENCE SOUGHT AT THIS TIME:**

- Members should have excellent communication skills and be willing to work with others with an open mind to make recommendations for membership.
- Members are sought who are comfortable participating in a meeting which is offered via Microsoft Teams video-conference and who are able to access papers online using Microsoft SharePoint. However, if you have little or no experience of these, please do not be discouraged from applying as information guides will be provided.

**EXPECTATIONS OF MEMBERS:**

- Access to a smartphone is essential. Multi Factor Identification, which involves the download and use of the Microsoft Authenticator app, is necessary to access papers stored in Microsoft SharePoint. Information on how to download the app to your smartphone will be provided upon appointment.
- Knowledge of the diversity of the Church across Scotland, seeking to maintain age balance as well as a fair geographical representation on the Standing Committees.
- Willingness to promote membership of Standing Committees in their Presbytery and local congregations.
- Willingness to develop knowledge and understanding of the remit and constitution of the relevant Standing Committees and the Church structures which they are part of.
- Ability to assess information provided in nomination forms against the essential and/or desirable criteria set out by the Standing Committee in their *Information for Potential New Members* form.
- Diligence in reading a high volume of papers.

**MEMBERSHIP AND ANTICIPATED VACANCIES:**

Convener, Vice-Convener and 18 members appointed by the General Assembly.

No member of the committee, having served a term of 4 years, shall be eligible for re-election until after a period of 4 years, except for special cause shown.

It is anticipated that there will be vacancies for six members to be filled with a start date of June 2027.

**FREQUENCY, TIMING AND VENUE OF MEETINGS:**

The Nomination Committee usually meets as a full committee twice a year. Additional meetings may be called if required. It is anticipated that meetings will be held via video-conference.

The autumn meeting is to discuss and agree the nominations process and is a two-hour meeting.

The meeting to consider nominations will be held in January/February, over two days, at which the committee agrees the names to be included in the report submitted to the General Assembly for approval.

**DETAILS OF SUB-COMMITTEES/GROUPS:**

Members of the Committee may occasionally be called upon to sit on interview panels. A sub-group may be tasked with specific pieces of work on behalf of the Committee.

Please also note the following involvement of the Nomination Committee as set out in General Assembly Standing Orders:

**MEMBERS**

**Replacement**

When a Member of any Standing or Special Committee is unable to accept the appointment, or where from any cause vacancies occur in Committees during the year, that Committee, with the permission of the Convener of the Nomination Committee, may appoint a Member to take the place of the Member whose nonappointment or retirement has caused the vacancy. All such appointments, if for a longer period than one year, shall be reported for confirmation through the Nomination Committee to the General Assembly.

**CONVENERS AND VICE-CONVENERS**

**Replacement**

In the event of the death, resignation, non-attendance or supervening incapacity of the Convener or Vice-Convener of any Committee the Convener of the Nomination Committee shall have the delegated authority to make a mid-year appointment, in consultation with the Committee concerned, whose Convener may be invited to suggest the name of one who may be appointed in succession. Where the appointment is for longer than one year an open and transparent process shall be followed in identifying the replacement Convener and/or Vice-Convener. All mid-year appointments of Conveners and Vice-Conveners shall be reported by the Nomination Committee to the General Assembly.

**NOMINATION COMMITTEE**

**Nomination of Conveners**

When the Convener or Vice-Convener of a Committee is completing their term of office, the Committee shall be invited by the Convener of the Nomination Committee to suggest the name of one who may be appointed in succession. The Nomination Committee shall satisfy itself that an open and transparent process has been followed in identifying the Convener or Vice-Convener so suggested.

**FURTHER DETAILS:**

Please see further details of the Nomination Committee on the Church of Scotland website: Nomination Committee | The Church of Scotland