

## CARING FOR CHILDREN DECLARATION

The Church of Scotland requires you to tick all sections which apply to you and to sign the following Declaration if you are able to do so.

If you are unable to tick all the boxes, then you are required to submit details on the **BACK OF THIS FORM**.

You are not required to share the information on this form with your approved counter-signatory; however, you may do so if you wish.

The disclosure of all criminal convictions is essential, including those considered "spent" under the **Rehabilitation of Offenders Act 1974**.

Having previous convictions, cautions or charges does not necessarily prevent you from approval as a volunteer children's worker, however, the failure to disclose information may lead to refusal of your application.

The Safeguarding Office will treat the information on this Declaration with the utmost confidentiality. In the event of further advice regarding an application being necessary, or an appeal being made against a decision, the contents of this form will be disclosed to the Advisory or Appeals Panel only. The information shared will be made anonymous.

I declare that:

- I have never been convicted of any criminal offence
- I have never been cautioned or charged in relation to any criminal offence
- I have no criminal charges pending
- I have never been disqualified from, or refused, any post involving the care of children
- I have never had a child (aged under 18) removed from my care
- I have never been refused, restricted, disciplined or de-registered as a child-minder or person responsible for providing childcare
- I have never had my rights as a parent removed or restricted
- I confirm that I am (a) a British citizen or b) I have been granted leave to remain in the United Kingdom and that the voluntary work I have agreed to undertake is unpaid and is permitted in terms of my immigration status.

**I undertake to notify the Safeguarding Office in writing immediately of any criminal charge, caution or conviction being brought against me after appointment**

**I agree to abide by the Church of Scotland's Child Protection Policy and Guidelines**

**The information given on this form is true and accurate**

Signature of Applicant.....Date.....

Print Name In Full of Applicant.....D.O.B.....

Telephone Number .....

Please provide details overleaf of any reason why you are unable to sign the declaration above  
All information will be dealt with in the strictest of confidence.

Detail Changes and Cautions (including Non-Convictions)

Detail Reasons and Circumstances Leading to Charge or Caution

If Action Taken, Detail Outcome/Court Disposal

If No Action Taken by Procurator Fiscal – Give Reasons

Detail Effects of Offending on Your Life and Lessons Learned

If Any Restrictions Have Ever Been Placed on You Regarding Your Ability to Care for Children – Give Details

Signature of Applicant.....Date.....

Print Name of Applicant.....D.O.B.....

Telephone Number.....

**Any person disqualified from working with children (Protection of Children (Scotland) Act 2003) will commit a criminal offence if he/she applies for, offers, accepts or does any work in a child care position. The Church of Scotland will also commit a criminal offence if any person is knowingly employed in a child care position.**

**Nov 2009**