

PASTORAL ASSISTANT

MAYFIELD SALISBURY PARISH CHURCH, EDINBURGH

We are looking for someone to play a major role in the provision of pastoral support to the congregation of Mayfield Salisbury Parish Church.

Main responsibilities will include:

- Coordinating a programme of visiting members particularly the housebound, those in hospital and nursing homes, the bereaved and those dealing with family or health problems
- Working with the Minister and our Pastoral Team leaders to coordinate, support and train pastoral visitors
- Undertaking a significant part of the visits as planned with the Minister
- Keeping the Minister informed of the well-being of members and any emergencies
- Leading five afternoon services annually for our elderly members, monthly services in two local nursing homes, occasional funerals and occasional evening services.

This job is intended to be part-time totalling 18.75 hours per week.

More information, including job description can be obtained from our Minister Revd Scott McKenna (scottsmckenna@aol.com / 0131 667 1286).

Closing date for applications: 12.00 noon on Friday 27 October 2017.

Church Office: 18 West Mayfield, Edinburgh EH9 1TQ/www.mayfieldsalisbury.org / 0131 6671522/churchmanager@googlemail.com

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