

THE CHURCH OF SCOTLAND SOCIAL CARE COUNCIL

Meeting held in
West Park Conference Centre, Dundee
19th June – 1:15 pm to
20th June 2014 1:15

Minute

Present:	A list of those present is attached at appendix 1
Apologies:	Apologies were noted and are attached at appendix 1

	Agenda item	Action
1.	<p>Welcome and Opening Worship</p> <p>The Convener welcomed members to the residential Council meeting with a particular welcome to new members joining the Social Care Council for this first time:- Jo Elliot Ali MacRae David Matheson – unable to attend meeting Rev Sheila Moir Grant Petrie Sheila Robertson Bill Wishart Rev Arrick Wilkinson</p> <p>Members introduced themselves and gave some background on their experience. Irene McGugan read from Isaiah 61 and the Convener asked Council to consider “what God is thinking when he thinks about me/us?” The meeting was constituted with prayer.</p>	
2.	<p>Outcomes</p> <p>The Convener opened the session and said that as part of evidence based approach to making decisions a balanced scorecard had been developed which assessed services using a number of indicators as well as the financial output of the service.</p> <p>She said that the Social Care Council needed to be able to measure the difference CrossReach was making as we had responsibilities to service users, the commissioners of services and to the Church. The Convener spoke about the 4 levels of engagement</p> <ol style="list-style-type: none"> 1. Prayer 2. Getting alongside – adopting a service, working with the 	

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	<p>Guild, joint conference with Church and society</p> <p>3. CrossReach Local – developing links with local churches – Greyfriars in Edinburgh, St Andrews in Bo’ness and St Andrews in Arbroath with a view to making a bid for a co-ordinator to scope out the opportunities for joint working.</p> <p>4. CrossReach National - projects already being delivered</p> <p>The Corporate Management Team had been working with Diane Kennedy from Evaluation Support Scotland to develop outcomes. Diane Kennedy gave a presentation to Council to help them to develop what was being termed as “Corporate Enabling Outcomes”. Diane’s presentation is attached for ease of reference as are the CrossReach Outcomes:-</p> <p>Input – the resources you put in to do the work Outputs – the activities Outcomes – the changes or difference you make</p> <p>Andy Cashman Head of Service, Adult Care, Viv Dickenson, Director Children and Families and Allan Logan, Director Services to Older People gave examples of activities being undertaken in our services to meet the broad client outcomes of:-</p> <p>Remain / become more active Remain/ become more fulfilled Feel safe and secure Remain/ become more spiritually, physically and mentally healthy Keep / have more enabling and supportive relationships Feel valued and included Contribute to their communities</p> <p>There was small group discussion focussing on the following areas and the feedback is attached:-</p> <ul style="list-style-type: none"> ~ Finance and Resources ~ Human Resources and Organisational Development ~ Business Development <p>The Social Care Council thanked Diane for her presentation</p>	
<p>3.</p>	<p>Champions for Change</p> <p>The Convener opened the session and asked what Council member do that improves the outcome for people in our services. Council members made the following suggestions:-</p> <ul style="list-style-type: none"> ~ Take every opportunity to share information on the work of CrossReach ~ Organise fund raising events with proceedings to CrossReach 	

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	<ul style="list-style-type: none"> ~ Make links with presbytery and church representatives ~ Visit services to get a better understanding of the work undertaken ~ Volunteer in services ~ Service users survey ~ Through internal audits (Deloitte, PWC) we would be able to establish effectiveness 	
4.	<p>Protection of Vulnerable Groups Jennifer Milligan Assistant Head of Safeguarding, Church of Scotland gave training to the Council on Protecting Vulnerable Groups with the following aims:</p> <ul style="list-style-type: none"> ~ To recognise and acknowledge the shared responsibility for promoting safer services ~ To raise awareness and understanding of service users who may be at risk of harm ~ To enable staff members and council members to respond appropriately to concerns <p>Jennifer's presentation is attached for ease of reference. Social Care Council thanked Jennifer for the training session.</p>	
5.	The Chief Executive closed the meeting with devotions	
6.	The Council was opened on 20th June with a reading from Acts by Rev. Hugh Stewart and constituted with words from the Convener followed by a prayer.	
7.	<p>Champions for Change Agreed Outcome for 2014 - 2015</p> <ul style="list-style-type: none"> ~ Improve quality ~ Press Cuttings ~ 1 visit to CrossReach Service per Council member – Diane Gunstone to coordinate ~ Training/ Effectiveness Review – meeting with Convener / Vice Convener <p>The Convener asked that other ideas should be sent to DianeGunstone@crossreach.org.uk</p>	
8.	<p>Emerging Challenges - Integration of Health and Social Care Presentation by Calum Murray Director, Adult Care services. Calum advised that the Public Bodies (Joint Working) (Scotland) Bill was passed by the Scottish Parliament on 25 February 2014. With the aim of joining up services and reduce costs. He said there would be greater investment in community care rather than hospitals as it was less expensive than hospital.</p> <p>He said that currently, people fall through the cracks between the NHS and care and support provided in the</p>	

	<p>community. Issues include:</p> <ul style="list-style-type: none"> • people not getting the support they need because different parts of the system don't talk to each other or share appropriate information and notes; • older people discharged from hospital to homes not adapted to their needs, only to deteriorate or fall and end up back in A&E – cutting emergency readmissions will bring a much better experience for patients; • home visits from health or care workers at different times, with no effort to fit in with people's requirements; and • patients facing long waits in hospital before being discharged in part because of inadequate coordination between hospital and social care staff. <p>Calum said that integration needs to have started by April 2015 (although, in many parts of Scotland they are already underway), and be concluded by April 2016 and that Council would be updated on the progress.</p> <p>Council thanked Calum for his presentation – which is attached for ease of reference.</p>	
9.	Business meeting	
10.	<p>Declarations of interest The Convener reminded Council members that they should advise of any declarations of interest annually as well as agenda items. The following interest were declared:-</p> <p>Sally Bonnar, Convener – employed by Tayside NHS Arrick Wilkinson – volunteer (Chairman) of Ayrshire Council of Alcohol (ACA) Sheila Robertson - employed by Cornerstone</p>	
11.	<p>Minutes of Meeting 23rd April 2014 The minute was accepted.</p>	
12.	<p>Matters Arising Service Users Monies – Full implementation by 1st September HR Resourcing Strategy – Finance and Resources agreed that a 6 month pilot should be developed, although Mari advised that there were a number challenges around the procurement exercise which will now be held in July 2014. Income Generation Task Group – on agenda Service of Celebration 27th May – CEO advised that this had been a very successful day and staff very much appreciated the involvement of Social Care Council members and the Moderator's involvement. Martha advised</p>	D

	<p>that she had met a number of CrossReach managers and had agreed to visit services at some point. It was agreed that Diane Gunstone should coordinate visits</p> <p>Central Portal on CrossReach members – developing</p> <p>Referrals to residential schools – split by local authority supplied</p> <p>General Assembly Fringe Event – The event had been poorly attended and it was felt that there was a number of reasons for that including:-</p> <ul style="list-style-type: none"> ~ bad weather ~ venue nearer the Church of Scotland Assembly Hall next time would be better ~ Should be held on the same day as the CrossReach report ~ Use visual aids and more structure to the event 	<p>Gunstone</p>
<p>13.</p>	<p>Governance and others Committees</p> <p>a. Executive Committee Minute 30th April and 28th May</p> <p>CEO spoke to some of the issues on the matters arising:</p> <p>CEO apologised that the Gaberston House and Cameron House business cases had not gone to the June Council of Assembly and indicated that these would be taken once the outcome of Rubislaw was known.</p> <p>Audit - Rev Richard Begg – Chair of the Finance and Resources Group advised that CrossReach had received no corrections or amendments from the auditors and that CrossReach were the only part of the Church to be in the position.</p> <p>Portal for Council members was being developed.</p> <p>Scotland Excel - there was no decision yet as to whether CrossReach had made it onto the framework.</p> <p>Care Management Systems - Council agreed that Iain Hunter had offered his services to CrossReach in the past be co-opted onto the Finance and Resources Group. CEO to write to Iain Hunter, who has considerable experience in this line of work</p> <p>Quality Compliance and Improvement Group – Rev Richard Frazer, Chair advised that it was a group with a broader agenda than before and very much with an improvement role and that whilst there had been a low response rate for the employee’s survey there was learning to be taken from that.</p>	<p>CEO</p>

	<p>Alcohol and Drugs Partnership – Western Isles - Calum Murray advised that he had decided not to bid for funding for this as it appeared that local authority premises had to be used to deliver the services but they were unable to advise on the rent level. Hugh Stewart from Lewis agreed with the decision.</p> <p>Robertson Trust – CEO advised that an approach had made to the Robertson Trust for funding; however they were unable to support our application due to the healthy balance sheet of the Church of Scotland as they were unable to look at CrossReach balance sheet in isolation. The Church and CrossReach have the same charity number. CEO advised that we would need to consider how we could overcome this situation and perhaps using the CrossReach Trading Company may be the answer.</p> <p>Circle of Care Trading had been renamed – CrossReach Trading</p> <p>b and c Income and Expenditure and Balance Sheet Summary Periods 3 and 4 Rev Richard Begg advised that the income and expenditure and balance sheet would come to Council and that</p> <ul style="list-style-type: none"> ~ There was a negative variance in Services to Older People ~ Service managers had their fingers on pulse ensuring prudence ~ Ian Wauchope advised that the end of year projection was a £3m negative outturn ~ Projections for end of year would be based on the June accounts and consideration would be given to future projections in response to an issue raised by Mr Elliott <p>d. Council of Assembly The Convener advised:</p> <ul style="list-style-type: none"> ~ That the Council of Assembly does not meet in May due to the General Assembly ~ Sub group set up to look at strategic and allocation of resources to Church Councils. ~ Parish statistics collated by the Church were useful and could help identify needs in parishes. <p>e.Church and Society Adrian Bark the representative on the group was unable to attend SCC today. The Convener advised that Ewan Aitken had left the Church and was now working where Cyrenians.</p> <p>f. Guild Brenda Graham the Guild representative said that she was glad to be back on Council after being away for a few months and provided an update:-</p>	<p>I Wauchope</p>
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	<ul style="list-style-type: none"> ~ The Guild had raised over £100, 000 for the CrossReach Heart for Art project ~ The Convener had attended the Guild Council and gave a presentation on CrossReach which was welcomed ~ A Guild member had volunteered to work with Sparkle Leisure ~ Guild will produce toolkits for Golden Age Project ~ Residential National Executive would meet w/c 23 June ~ Guild have asked for submissions for project to be Guild funded for 2015-2018 with a closing date 5th September ~ The Guild will link locally with CrossReach services – it was felt that it should be co-ordinated. <p>The Convener thanked her for her update</p> <p>g.Scottish Churches Housing Action (SCHA) Clare Fleming advised that it was the 25year anniversary of SCHA next year and she would share details of the event with Council. She highlighted that ex offenders have difficulty finding housing and that a group had been set up to look more closely at this issue. The Convener thanked her for her update</p> <p>h.Priority Areas Irene McGugan advised that there had been no further development and felt that the impetus would need to come from the Social Care Council to re-establish interaction with the group. The Convener thanked her for her update</p>	<p>D Gunstone</p>
<p>14.</p>	<p>(Project Yellow) - Rubislaw – CEO advised that Rubislaw had been marketed as a going concern and had received a bid that was being pursued. He said It was important that residents could remain at Rubislaw for as long as they wanted and that their fees would remain unchanged. Plans were being made for the potential purchasers to meet residents and staff. CrossReach HR would be supporting the staff involved. He said that he was unable to share more information at this stage due to commercial confidentiality but that no final decision had been made as yet. SCC agreed to continue to delegate authority to reach a decision on this issue to the Convener, Vice Convener, Tom Chadwick, CEO and Director of Finance and Resources. When able more information would be shared.</p>	
<p>15.</p>	<p>Income Generation Group Bill Usher Chair of the Group advised that members included Rev David Gray; Martha Bogle; Susan Pym; Peter Bailey; Viv Dickenson and Elizabeth Hay and the group had met</p>	

	<p>twice. The group had discussed lots of ideas but where unsure where to start. A consultant, Bruce Tait had now been engaged and at present had been engaged to carryout a capability report, to identify an income generation strand and effective fundraising. The report would cost £2,400 and he will spend around 4 days getting to know CrossReach work. He will bring back clear recommendations on the way forward.</p> <p>It was agreed that the report should go to the Executive Committee when received.</p> <p>CEO advised that CrossReach were unable to approach Churches for funding in addition to the normal giving without receiving clearance form the Council of Assembly. A report would be prepared for the Council of Assembly Finance Group in relation to the 2014 CrossReach week The Convener thanked Bill for his update and thanked all Council Members who were serving on group.</p>	<p>P Bailey</p>
<p>16.</p>	<p>Recommendations from the Finance and Resources Group on Deficit services</p> <p>Chair of the Finance and Resources (F & R) Group Rev Richard Begg spoke to his paper and updated Council on the services which had been in deficit at October 2013. A monthly monitoring report had been submitted on each of these services to the Finance and Resources for the last 8 months.</p> <p>STOP</p> <ul style="list-style-type: none"> • All deficit services to continue to be monitored on a monthly basis, with 2015 projections presented to the July meeting of F&R. <p>ADULT SERVICES -</p> <ul style="list-style-type: none"> • Beechwood and Kirkhaven to be viewed as break-even in 2015 budget preparations • Threshold West of Scotland and Threshold Edinburgh to be considered in 2015 budget process using the balanced scorecard with consideration given to continuing to support these services with monies from Ministry and Mission Allocation, at the level currently agreed in the 2014 budget. <p>CHILDREN AND FAMILIES</p> <ul style="list-style-type: none"> • Continued monitoring of schools in terms of improvement and reconfiguration plans. • Additional appendix in monthly accounts to be prepared to monitor reconfiguration costs over whole life of project. <p>SCC agreed recommendations.</p>	

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	Richard Begg thanked staff for all they support and hard work	
17.	AOB Convener and Social Care Council thanked David Reid Head of Estates for his many years' services and his professional expertise and experience and wished him a long, happy and healthy retirement. David would be volunteering with Ayr presbytery.	
18.	Date and Time of Next Meeting 17 th September 2014 – Charis House	
19.	The Convener thanked members for their contributions and the meeting was closed with The Grace.	

Signed:
Convener

Signed.....
Chief Executive Officer
Secretary of the Council

Date:

Date:

Appendix 1

Social Care Council 19th and 20th June 2014

Sederunt:

Mr Adrian Bark (19th June)
Rev Richard Begg
Mrs Martha Bogle
Dr Sally Bonnar
Prof Tom Chadwick
Mr Jo Elliott
Rev Dr Richard Frazer
Mrs Clare Fleming
Mrs Mary Ford
Mrs Brenda Graham
Rev David Gray
Mr Ali MacRae
Mrs Irene McGugan
Mr Richard McLeod – ACNG Chair
Mrs Kathleen MacPherson
Rev Sheila Moir
Mr Grant Petrie
Mrs Susan Pym
Rev Thom Riddell
Mrs Sheila Robertson
Rev Ramsay Shields
Mr Bill Steele
Rev Hugh Maurice Stewart
Mr Angus Swan
Mr Bill Usher
Dr William Wallace
Rev Arrick Wilkinson
DCS Bill Wishart

In attendance:

Mr Peter Bailey	(Chief Executive Officer)
Mrs Mari Rennie	(Director of Human Resources & Organisational Development)
Mr Allan Logan	(Director of Services to Older People) Thursday 19 th June only
Mrs Brenda Frazer	(Head of Service East - Services to Older People) Friday 20 th June only
Mr Ian Wauchope	(Director of Finance & Resources)
Mr Calum Murray	(Director of Adult Care Services) Friday 20 th June only
Mr Andy Cashman	(Head of Service – Dependency) Thursday 19 th June only
Viv Dickenson	(Director Children and Family Services)
Mr David Reid	(Head of Estates)
Mrs Diane Gunstone	(Minute Secretary)

Apologies:

Mr Douglas Hope
Mr Stuart Lynch
Mr David Mathieson
Mr Ian Russell
Mr Adrian Bark (20th June)